



## Kalgoorlie School of the Air Enrolment Information & Checklist

Parent information about Enrolment in a Western Australian public school

### INFORMATION TO BE PROVIDED

The Enrolment Form is intended for children not enrolled at the school in the previous year. For students in the compulsory years of schooling who were enrolled in the previous year please inform the school if there are changes needed to update the form.

The information you provide enables the Department to communicate with you about important matters, to care for your child in emergencies, to plan for special needs and to meet State and National reporting requirements.

Documentary evidence may be required to support any information supplied. Principals may need to consult with the Education Regional Office where evidence has not been supplied. All official records must be on the child's legal name. The use of a preferred name may be possible for informal communication.

Family details should include details of the parent (see definition below) residing at the same address as the student. Details relating to parents not residing with the student may also be included in the **Parent/Guardian Details** section of the form.

The school needs to be advised of any court orders or any changes in relation to the child's name, usual place of residence and/or name and usual place of residence of parent/s.

### CONFIDENTIALITY

All information provided on this form will be treated confidentially (s 242 of the *School Education Act 1999*).

### INFORMATION ABOUT YOUR OCCUPATION AND EDUCATION

The National Goals for Schooling in the 21<sup>st</sup> Century state that 'the learning outcomes of educationally disadvantaged students '..... should.....' improve and, over time, match those of other students'.

All parents across Australia, no matter which school their child attends, are being asked to provide information about their family background to promote an education system which is fair for all Australian students regardless of their background.

Providing this information is voluntary but your information will help the Department of Education to ensure that all students are being well served by our public schools.

## CONSENT FORMS

The following forms are attached for parents to consider and sign if in agreement:

- Media Consent: Publication of images of the student and their work.  
Internet Access: Appropriate use of internet services by students.  
Viewing Consent: For 'Parental Guidance (PG)' items deemed suitable by the teacher and school administration.  
Local Excursions: Agreement to minor excursions, not including excursions which require individual agreement.

## STUDENT HEALTH CARE

The Department's [Student Health Care policy](#) clarifies the actions to be undertaken by public schools to manage student health care needs. All students require an up to date Student Health Care Summary which is available from the school. For students identified as having health conditions requiring support at school, additional form/s will be provided by the school. If you would like a copy of this policy, please let our office know and we can provide you with one.

## DOCUMENTS TO BE PROVIDED - CHECKLIST

- Birth Certificate (original or certified copy) or extract or other identity documents if applicable. (Principals will refer to guidance 3.5.1 of the Enrolment Procedures where evidence is not provided)
- 'Immunisation Certificate'
- Copies of Family Court or any other court orders (if applicable)
- Information relating to disability (if applicable)
  
- If your child was not born in Australia, you must provide evidence of:*
  - Date of entry into Australia
  - Passport or travel documents
  - Current visa subclass and previous visa subclass (if applicable)
  
- If your child is a temporary visa holder, you must also provide:*
  - Confirmation of enrolment or evidence of any permission to transfer provided by [Education and Training International \(ETI\)](#) email: [study.eti@dtwd.wa.gov.au](mailto:study.eti@dtwd.wa.gov.au) (if holding an International full fee student visa, sub class 571);

**or**

  - Evidence of the visa for which the student has applied if the student holds a bridging visa
  
- Consent Forms: *Media Consent, Internet Access, Viewing Consent & Local Excursions*