

# Logging into the Centra Lessons

## THE PORTAL:

1. Open Safari / Internet Explorer / Firefox.
2. Go to: [www.portal.det.wa.edu.au](http://www.portal.det.wa.edu.au)
3. Click LOGIN button.
4. Type Username: matilda.ohara
5. Type Password: Password1.
6. Click on square radio button.
7. Press Login. This takes you to the Portal page.

On this page is email and a link to the Saba Centra classrooms.

Email address is: [matildas.ohara@student.education.wa.edu.au](mailto:matildas.ohara@student.education.wa.edu.au)

## CENTRA:

On the right is a blue link to My Lessons.

1. Click to go to Centra. You will be a page called My Schedule.
2. Click Ongoing tab at the top - this will be one that is used daily.
3. There is a list of events / classes here.
4. Click **Attend in Browser** to open on the Internet.  
**Launch on Desktop** downloads to your computer then opens in a different format.  
If one will not open try the other.



5. This at the bottom of the screen means it works.